

Town of Lyme  
Board of Selectmen  
Minutes for July 29, 2010

1. At 8:00 AM Dick opened the meeting. The following attended parts or all of the meeting: Dick Jones (chair), Charles Ragan (member), Simon Carr (member), Patty Jenks (Town Clerk), Shaun O'Keefe (Police Sergeant), Pauline Field (Police Manager), Dina Cutting (Administrative Assistant), Alex Bird, Marci O'Keefe and Kaleb O'Keefe, Martha Smith and Abigail Smith.
2. Shaun O'Keefe was officially sworn in as Sergeant and the Oath of Office was signed by him, the Selectboard and the Town Clerk. Marci and Kaleb O'Keefe jointly pinned on his Sergeant's badge.
3. Alex Bird came in to confirm that he has now made an application for the liquor license. He hoped to be able to come back to the Board with specific proposals in two weeks, after he had talked further with the liquor commission.
4. Martha Smith and Abigail Smith came in to discuss the recent letters that the Board had sent regarding the Dorchester Rd. junkyard issues. Martha said that she had suffered an injury at the time when she would have expected to start work in compliance with the first letter. She asked for an extension to the fall. There was a discussion on the necessary work. The Board agreed that they would not take further legal action, if she submitted an acceptable written clean-up plan by September 15, with clean-up action to be completed by November 1. The clean-up would be have to meet the requirements of RSA 236. The Board will draft an agreement setting out the necessary requirements.
5. The following administrative matters were discussed and actions taken:
  - a. The minutes of July 15<sup>th</sup> were approved and the minutes of July 8<sup>th</sup> were amended to correctly show that the Municipal Work Zone agreement with the State referred to East Thetford Rd.
  - b. The manifest to the value of \$154,015.30, including \$99,393.75 for bond and interest payments for the town offices and highway garage bonds, was reviewed and approved. A separate confidential manifest was signed for Overseer of the Public Welfare expenditure.
  - c. Dina reported that the Health Officer was following up on on the pollution violations recently reported.
6. Dick reported on the Planning Board meeting of Thursday 22<sup>nd</sup>. The bulk of the draft Master Plan had now been approved by the Planning Board and a public hearing had provisionally been set for September 23.
7. Dick reported on the Recreation Commission meeting of Monday 26<sup>th</sup>:
  - a. Dan Freihofer had been orchestrating the funding of a memorial in memory of Alan Hewitt. In consultation with Sue Hewitt, it was proposed to donate a marble bench and replacement picnic tables at the beach. Dick proposed and Simon seconded that the Selectboard accept these on behalf of the town. The motion passed unanimously.

- b. There had been further discussion on the Chaffee easement and management plan. The proposed documents were still being reviewed by DES and UVLT.
  - c. A public hearing is needed for the revised Recreation By-Laws. This was scheduled for August 12 at 8:00AM.
8. Energy Committee:
- a. Patty's letter to the committee regarding advice being given to citizens was approved.
  - b. "Carbon Challenge for the Town of Lyme". The Board agreed that the Energy Committee's current charge was such that they could undertake it, if they wished.
9. The Cash Receipts Policy was reviewed and signed.
10. The Credit/Purchase Card Policy was reviewed and approved with an amendment to specify the only users of the credit cards.
11. Dick explained the complaint about highway ditch cleanings. This concerned some cleanings that had been dumped on a homeowner's property and had now been found to contain invasive plants. The Board noted that the homeowner had seen and requested the specific cleanings and therefore it did not consider that the Town had any responsibility for this. The Board agreed that, in future, no ditch cleanings should be dumped on a homeowner's property unless the homeowner has signed a waiver form.
12. Transfer Station:
- a. Lance's hourly rate had been agreed at \$14.50 with effect from him gaining his level 3 qualification on June 23<sup>rd</sup>.
  - b. Juan's hourly rate will increase by 50c/hour at the completion of his probationary period.
  - c. Simon will cover this Sunday if the applicant for the assistant's position has not yet been appointed.
  - d. Dan Freihofer had requested setting up a one-day wood-pellet promotion at the transfer station. It was agreed that there should be no commercial operations there.
  - e. In view of the impending elections, it was confirmed that political activities were permitted, but that only hand-held signs may be displayed and there shall be no tables or other furniture brought on to the highway department/transfer station property.
13. The Tax Anticipation Note enabling borrowing up to \$2.5 million was reviewed, approved and signed.
14. The Goose Pond Rd bridge over Hewes Brook has partially failed. Dick moved and Charles seconded that up to \$5,000 be appropriated from the Bridge Capital Reserve Fund to be used for the repairs. The motion passed unanimously.

15. An anonymous donor had arranged for the framing of the Jack Wright Pinnacle panorama, which now hangs in the Conference Room. The Board accepted the gift with thanks.
16. At 9:50 AM Dick moved and Simon seconded a motion to go into non-public session under the authority of RSA 91-A:3 II(e) "Consideration or negotiation of pending claims or litigation...". The motion passed by unanimous roll-call vote. Dick Jones, Charles Ragan, Simon Carr and Dina Cutting attended the non-public session.
  - a. The Board discussed the situation in outstanding legal actions.
  - b. The Board returned to public session at 10:10 AM.
17. The meeting adjourned at 10:14 AM.

Simon Carr  
Recorder